

MINUTES
EISENHOWER COOPERATIVE
REGULAR EXECUTIVE BOARD MEETING
February 25, 2020

A regular meeting of the Eisenhower Cooperative Executive Board was held in the Eisenhower Cooperative Board Room February 25, 2020. MR. HOLLINGSWORTH (143) called the meeting to order at 11:06 a.m.

Those present were:

PRESENT: District 125 - THOMAS LIVINGSTON
District 126 - STEVEN GRESS
District 127 - MARK FLEMING
District 127.5 - ADAM THORNS
District 130 - COLLEEN MC KAY
District 143 - MICHAEL HOLLINGSWORTH
District 143.5 - ANTHONY EDISON
District 218 - TY HARTING

ANGELA ZAJAC, Eisenhower Cooperative

Also present were Kathy Brooks, DLP Supervisor; Joy DeLosSantos, DLP Supervisor; Barbara Rypstra, OT,PT,AT Supervisor; Peggy Rozema-Earll, CARE Supervisor; Andrew Ziegler, Business Manager, and Dawn Harrah of the Eisenhower Cooperative, who served as recorder.

2. Public Comment - None

3.1-3.6 A motion was made by DR. HARTING (218), seconded by DR. LIVINGSTON (125) to approve the Consent Agenda Items: to approve the Financial Reports for January, 2020; to approve the Bills Payable for March 2020 excluding grant reimbursement requests; to approve the IDEA Flow-through reimbursement requests as received; to approve the resignation for the following individuals for the 2019-2020 school year: Heather Hinde CARE Paraprofessional (effective 2/21/2020); Samantha Duffy, DLP Paraprofessional (effective 2/7/2020); Grace Haberkorn, DLP Teacher (effective 3/20/2020) and Amanda Grage, (CARE Paraprofessional (effective 2/17/2020; to approve the employment of the following individuals for the 2019-2020 school year: Amanda Grage (CARE Permanent Substitute (\$125.00/day) and Mallory Chaub, CARE Paraprofessional (Step 1, \$14.76/hour); to approve the employment of the following individuals for the 2020-2021 school year: Lara Kill-Naughton, DLP Teacher (BA+9/Step 5); Megan Hofer, DLP Speech Language Pathologist (MA+30/Step 1); Breanna Capel, DLP Speech Language Pathologist (MA+30/Step 1) and Lindsay Chepon, DLP Teacher (BA+9/Step 3).

The roll was called on this motion with the following results:

AYES: DR. LIVINGSTON (125), MR. GRESS (126), DR. FLEMING (127), DR. THORNS (127.5), DR. MC KAY (130); MR. HOLLINGSWORTH (143), DR. EDISON (143.5), DR. HARTING (218)

ABSTENTIONS: None

NAYS: None

There being eight ayes, no abstentions and no nays, the chairman declared the motion carried.

4.1 A motion was made by DR. THORNS (127.5), seconded by DR.LIVINGSTON (125) to approve the Regular Minutes of January 28, 2020.

The roll was called on this motion with the following results:

AYES: DR. LIVINGSTON (125), MR. GRESS (126), DR. FLEMING (127), DR. THORNS (127.5), DR. MC KAY; DR. EDISON (143.5), DR. HARTING (218)

ABSTENTIONS: MR. HOLLINGSWORTH (143),

NAYS: None

There being seven ayes, one abstention and no nays, the chairman declared the motion carried.

- 4.2 A motion was made by DR. HARTING (218), seconded by DR. LIVINGSTON (125) to approve the Alpha Bus Transportation One Year Extension Contract.

The roll was called on this motion with the following results:

AYES: DR. LIVINGSTON (125), MR. GRESS (126), DR. FLEMING (127), DR. THORNS (127.5), DR. MC KAY (130); MR. HOLLINGSWORTH (143), DR. EDISON (143.5), DR. HARTING (218)

ABSTENTIONS: None

NAYS: None

There being eight ayes, no abstentions and no nays, the chairman declared the motion carried.

- 4.3 A motion was made by DR. EDISON (143.5), seconded by DR. FLEMING (127) to approve the Register Behavior Technician (RBT) Paraprofessional Positions for 2020-2021 School Year.

The roll was called on this motion with the following results:

AYES: DR. LIVINGSTON (125), MR. GRESS (126), DR. FLEMING (127), DR. THORNS (127.5), DR. MC KAY (130); MR. HOLLINGSWORTH (143), DR. EDISON (143.5), DR. HARTING (218)

ABSTENTIONS: None

NAYS: None

There being eight ayes, no abstentions and no nays, the chairman declared the motion carried.

- 4.4 A motion was made by DR. FLEMING (127), seconded by DR. HARTING (218) to approve the Continued Placement of Non-Member District in CARE Program.

The roll was called on this motion with the following results:

AYES: DR. LIVINGSTON (125), MR. GRESS (126), DR. FLEMING (127), DR. THORNS (127.5), DR. MC KAY (130); MR. HOLLINGSWORTH (143), DR. EDISON (143.5), DR. HARTING (218)

ABSTENTIONS: None

NAYS: None

There being eight ayes, no abstentions and no nays, the chairman declared the motion carried.

- 4.5 A motion was made by DR. MC KAY (130), seconded by DR. HARTING (218) to approve the following Policies:
- 4:15 *Identity Protection*
 - 4:15- AP1 *Administrative Procedure-Protecting the Privacy of Social Security Numbers*
 - 4:15- AP2 *Administrative Procedure-Treatment of Personally Identifiable Information under Grant Awards*
 - 4:15- E1 *Exhibit-Letter to Employees Regarding Protecting Privacy of Social Security Numbers*
 - 4:15- E2 *Exhibit-Statement for Purpose for Collecting Social Security Numbers*
 - 4:15- E3 *Exhibit-Statement for Employee Manual or Cooperative Website Describing the Cooperative's Purpose for Collecting Social Security Numbers*
 - 4:50 *Payment Procedures*
 - 4:80 *Accounting and Audits*
 - 4:80- AP1 *Administrative Procedure-Checklist for Internal Controls*
 - 4:80- AP2 *Administrative Procedure – Fraud, Waste, and Abuse Awareness Program*
 - 4:80 –AP3 *Administrative Procedure – Inventory Management for Federal State Awards*
 - 5:60 *Expenses*
- 5.1 Angy Zajac informed the Board that program enrollments and referrals are coming in steadily. Amount of Requests for Services has increased. There are four DLP students that will be participating in the Special Olympics and CARE students will be receiving sportsmanship awards.
- 5.2 Angy Zajac informed the Board that there is a vacancy for a paraprofessional and a teacher position. She is still looking for FMLA replacements.
- 5.3 Angy Zajac asked the Superintendents to send their 2020-2021 district calendars to her when they are approved.
- 5.4 Angy Zajac mailed the 2020-2021 Participation in Eisenhower Cooperative Programs and Services Form to the Districts. She reminded the Board of the March 1 deadline to return them to the Cooperative.
- 5.5 Angy Zajac informed the Board that she is talking and working with the Coordinators regarding medical and Psychologist personnel for their districts. She and Andrew Ziegler will look at the budget concerning these positions and it will be a Fee for Service. Angy will also post vacancies.
- 5.6 Angy Zajac reminded the Board to complete their certification in IWAS and it must be completed between March 12 and March 26.
- 5.7 Andrew Ziegler has been working on the FY 20 Excess Cost with the districts.
- 5.8 Angy Zajac informed the Board that Program Students will participate in a presentation at the Advisory Board Meeting on April 22, 2020.
- 5.9 Angy Zajac highlighted a Letter of Recognition from ACOTE for Jeanne Rehr, OTR.
- 5.10 Angy Zajac informed the Board that the Infinitec Awards Ceremony will be held on March 19. There were two DLP winners, one from District 127 and one from District 132.
6. Executive Session: None
7. Open Session: None
8. Action : None

9. Audience Participation: None
10. A motion was made by DR. FLEMING (127), seconded by DR. THORNS (127.5) to adjourn the meeting.

On a voice vote, all members present voted aye and the chairman declared the motion carried.

The meeting adjourned at 12:07 p.m.