

EISENHOWER SPECIAL EDUCATION COOPERATIVE

BYLAWS

The following bylaws have been duly approved by the Executive Board of the Eisenhower Special Education Cooperative in accordance with Article II.D of the Articles of Agreement for the Cooperative. Amendments to the bylaws may be made from time to time by the Executive Board pursuant to Article II.D of the Articles of Agreement.

1. AUTHORITY

Article II.D of the Articles of Agreement for the Eisenhower Special Education Cooperative grants to the Executive Board the authority to adopt bylaws addressing procedures and practices with respect to certain items including, but not necessarily limited to, fund balances, IDEA Grant allocations, Administrative Fee formula, and non-member district fees. The Executive Board may adopt and amend bylaws upon approval by a two-thirds majority vote of the Executive Board.

2. PROCEDURES AND PRACTICES

A. FUND BALANCE

- i. A fund balance shall be maintained in an amount no less than 10% and no more than 25% of the regular annual fund expenditures.
- ii. In the event of a fund surplus above 25%, the surplus funds shall be used to offset costs for the member districts of the Cooperative. The type and amount of the offsets shall be determined by the Executive Board.

B. IDEA GRANT ALLOCATIONS

- i. IDEA grant funds shall be allocated as follows: 76% for member districts and 24% for the Cooperative.
- ii. The proportionate allocation to each member district shall be determined based upon the least amount of money gained from IDEA grant funds and using that proportion for each member district.
- iii. The Executive Board shall review this allocation every three years.

C. ADMINISTRATIVE FEE CALCULATION

- i. The relative weight for the components of the administrative fee shall be as follows:
 - District annual fall enrollment (from Fall Housing Reports) = 50%
 - District overall use of Cooperative's programs/services = 50%

D. PROGRAM TUITION CALCULATION

- i. Average position cost for staff shall be used in tuition calculations.
- ii. A Core tuition rate will be set for each program, which will include services that ALL students receive/benefit from in program).
- iii. Districts will pay for additional related services as needed/requested per student IEP.

E. NON-MEMBER FEE

- I. Non-member districts shall pay the same fees and costs paid by member districts, plus an additional amount equal to 10% of those fees and costs.

Adopted: April, 25 2018