

Fingerprinting/Background Check Requirements

Employees and Substitutes

According to the Illinois Service Center (ISC) all employees or substitutes of any position must have an Illinois State Police/FBI fingerprinting/background check conducted by Eisenhower Cooperative at School District 218 or the ISC **only**.

Student Teachers, Practicum Positions or Interns

According to the Illinois Service Center (ISC) student teachers, practicum positions or interns must have their fingerprinting/background check conducted by Eisenhower Cooperative at School District 218 **only**. A new background check must be conducted at each new placement.

This background check can be conducted within six months of placement.

All volunteers that will be in a classroom setting or observers who will be in a classroom multiple times must also have an Illinois State Police/FBI background check.

Fingerprinting/Background Check Fee

This fee, for employees only, will be paid for by Eisenhower Cooperative.

Substitutes, student teachers, practicum positions, interns, volunteers or observers are required to reimburse Eisenhower Cooperative the fingerprinting/background check fee in the amount of \$45.00. Checks are to be made out to Eisenhower Cooperative.

Eisenhower Cooperative must have the results of the fingerprinting/background check prior to starting the placement.