

Closed Session Minutes
February 26, 2002

The Board entered into Closed Session at 10:48 A.M.

Present were Dr. Matula, Dr. Jumbeck, Dr. Struck, Dr. Mackey, Dr. Small, Dr. Roberts, Dr. Byrne and Sue Ireland

The Board discussed the release of selected probationary staff members: Dan McNicholas and David Sturgeon. They have not received the appropriate credentials to continue in their current assignments.

A motion was made by Dr. Jumbeck and seconded by Dr. Mackey to reconvene the open meeting. All voted in favor of the motion. The open meeting was reconvened at 11:01 A.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Sue Ireland", written in a cursive style.

Sue Ireland

Closed Session Minutes
March 26, 2002

The Board entered into Closed Session at 10:37 A.M.

Present were Mr. Berger, Dr. Matula, Dr. Jumbeck, Dr. Mackey, Dr. Small, Dr. Roberts, Dr. Burns and Sue Ireland

The Board discussed the release of a probationary teacher, Sara Wals, and Carol Dignan, a DHH assistant for the 2002-2003 school year.

A motion was made by Dr. Mackey and seconded by Dr. Small to reconvene the open meeting. All voted in favor of the motion. The open meeting was reconvened at 10:49 A.M.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Sue Ireland".

Sue Ireland

Closed Session Minutes
May 25, 2010

The Board entered into closed session at 10:47 A.M.

Present were Dr. Livingston, Mr. Berger, Dr. Wojtylewski, Dr. Kleinaitis, Dr. Casey, Dr. Lauk, Mr. Hollingsworth, Mr. Wright, Dr. Byrne, Mr. Fennema, Dr. Ireland and Dr. Costello.

Dr. Ireland presented the rationale for her recommendation to terminate a paraprofessional at the CARE Program. The employee has had problems with on-time arrival for the past two school years and has had numerous verbal and written reprimands. Dr. Costello left the closed session after this discussion at 10:58 A.M.

Dr. Ireland discussed with the Board the recommendations for all non-union salary increases. The Board directed Dr. Ireland to prepare a list of all employees who currently have twenty or more years of service to the Cooperative. In addition, the Board would like a procedure to be reviewed at the next Board meeting that would offer four six percent pay raises to retirement-eligible employees that are non-union and that have twenty consecutive years of service to the Cooperative.

The Board also reviewed the FMLA request of an employee in the Deaf and Hard of Hearing Program.

The closed session ended at 11:17 A.M.

Respectfully Submitted,


Sue Ireland

Closed Session Minutes
November 22, 2011

The Board entered into closed session at 11:03 A.M.

Present were Dr. Livingston, Mr. Gwaltney, Dr. Wojtylewski, Dr. Kleinaitis, Dr. Casey, Dr. Lauk, Dr. Reynolds, Mr. Hollingsworth, Dr. Byrne, and Dr. Ireland.

Dr. Ireland indicated that she had received a letter of resignation from the employee for whom the Cooperative had been planning to send for a Fitness to Work evaluation.

Dr. Ireland left the closed session meeting at 11:07. The Board continued to meet to discuss the employment of an Executive Director since Dr. Ireland's retirement contract is in its last year.

The closed session ended at 11:18 A.M.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Sue Ireland".

Sue Ireland

Closed Session Minutes
April 24, 2012

The Board entered into closed session at 10:49 A.M.

Present were Dr. Livingston, Mr. Gwaltney, Mrs. Floyd, Dr. Kleinaitis, Dr. Lauk, Mr. Hollingsworth, Mrs. Briick, Dr. Byrne, and Dr. Ireland.

Dr. Ireland discussed two pending dismissals. One involved an educational interpreter in the Deaf and Hard of Hearing Program who does not have the required credentials since the standards have changed. She has repeatedly failed the required exam to serve in this role. The other involved a paraprofessional who has had repeated incidences of poor judgment in her role and has also had poor performance evaluations.

The Board also discussed the potential impact of possible changes to the pension system on individual employees who are very close to retirement.

The closed session ended at 11:20 A.M.

Respectfully Submitted,



Sue Ireland

Closed Session Minutes
October 30, 2012

The Board entered into closed session at 10:59 A.M.

Present were Mr. Gwaltney, Mrs. Tavia Floyd (District 127 Designee), Dr. Kleinaitis, Dr. Casey, Dr. Lauk, Mr. Hollingsworth, Mr. Wright, Dr. Byrne, and Dr. Ireland

Mr. Hollingsworth addressed the Board regarding concerns and misunderstandings from the last closed session meeting. He and Dr. Casey both mentioned that they felt the issues had been resolved.

Dr. Byrne indicated that it would be helpful for the Board to see a plan for how administrative vacancies will be filled to ensure the stability of the Cooperative. Dr. Ireland will prepare that plan for the Board.

The Board returned to open session at 11:06 A.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sue Ireland".

Sue Ireland

Closed Session Minutes
March 1, 2013

The Board entered into closed session at 10:10 a.m.

Present were Dr. Tom Livingston, Dr. Rita Wojtylewski, Dr. Kathy Casey, Dr. Ray Lauk, Mr. Michael Hollingsworth, Mr. Greg Wright, Dr. Sue Ireland, Mr. Bob Fennema, and Mrs. Dawn Harrah who served as recorder. Dr. Byrne entered the meeting at 10:29 a.m.

The Board discussed concerns regarding the process employed by the search firm for the Executive Director. The Board also discussed that the search should have brought in final candidates that had more of a state presence with a strong networking base. In addition, positive experience working in a Cooperative setting was lacking in the finalists. The Board discussed terminating the relationship with the existing search firm and reopening the search using Cooperative administration and the Executive Board. The Board also decided to contact the three current finalists for the position and tell them that their interviews for March 5, 2013 are being cancelled and that they can reapply for the position once it has been reposted.


The Board discussed developing an informational brochure regarding the vacancy and reposting the position on the IASA and IAASE websites. In addition, the position should be posted on the Cooperative website using Applitrack. The Board indicated that Dr. Ireland and Mr. Fennema could talk to prospective candidates that may be a good match for the Cooperative to serve in the role of Executive Director. The Board decided to meet next Tuesday, March 5th, for a Special Board Meeting.

DR. Byrne entered the closed session meeting during discussion at 10:29 a.m.

Dr. Casey left the meeting at 10:49 a.m.

The Board returned to open session at 10:59 a.m.

Respectfully Submitted,


Sue Ireland

Closed Session Minutes
April 30, 2013

The Board entered into closed session at 10:50 A.M.

Present were Dr. Livingston, Mr. Gwaltney, Dr. Wojtylewski, Dr. Kleinaitis, Dr. Casey, Mr. Hollingsworth, Dr. Byrne, and Dr. Ireland (Director)

Dr. Ireland discussed Laura Wolf's request to return to a 10-month position from a 12-month position for next year. In doing this, she would serve next year as the CARE principal but no longer serve as the supervisor for the physical and occupational therapists and assistive technology specialist. Dr. Ireland indicated that the Cooperative would need a part-time supervisor with a Type 75 administrative certificate for these services. Dr. Ireland left the meeting at 11:18 a.m.

The Board continued the closed session with a discussion regarding the Employment Contract of Angela Zajac, the incoming Executive Director. The Board requested that there be some changes to the goals indicated in the contract. The Board agreed to meet on May 7, 2013 at 8:30 a.m. to review the amended contract with the new goals and to finalize the employment of Angela Zajac.

The Board returned to open session at 11:41 a.m.

Present were Dr. Livingston, Mr. Gwaltney, Dr. Wojtylewski, Dr. Kleinaitis, Dr. Casey, Mr. Hollingsworth, Dr. Byrne

Respectfully Submitted,

Michael Hollingsworth

Closed Session Minutes
August 26, 2014


The Board entered into closed session at 12:00 P.M.

Present were Dr. Livingston, Dr. Wojtylewski, Dr. Russell, Dr. Casey, Dr. Halliman, Dr. Reynolds, Mr. Hollingsworth, and Dr. Byrne

The Board reviewed the evaluation of Angela Zajac, Executive Director. The Board discussed the extension of the contract.

A motion was made by Dr. Casey and seconded by Dr. Halliman to reconvene the open meeting. The closed session ended at 12:15 P.M.

Respectfully Submitted,

Angela Zajac 

Closed Session Minutes
March 31, 2015

The Board entered into closed session at 11:34 A.M.

Present were Dr. Livingston, Dr. Wojtylewski, Dr. Byrne, Dr. Reynolds, Dr. Halliman, Mr. Hollingsworth, Dr. Edison, and Angela Zajac

The Board discussed the evaluation of Angela Zajac, Executive Director. Angela Zajac will send Mr. Hollingsworth a copy of the evaluation instrument. Mr. Hollingsworth will forward a copy to all Board members for input. Mr. Hollingsworth will compile all of the information into one document that will be presented at the May Board meeting.

The Board discussed the evaluation of Andrew Ziegler, CSBO for Eisenhower Cooperative. Angela Zajac will conduct evaluation of Andrew and will present this to the Board at the May Board meeting.

A motion was made by Dr. Wojtylewski and seconded by Dr. Edison to reconvene the open meeting. The closed session ended at 11:43 A.M.

Respectfully Submitted,


Angela Zajac